# Pom Program

## **Job Descriptions**

## Director(s)

### Reports to: JPS Athletic Director

Will work to:

- Oversee pom program in general and keep JPS Athletic Director informed of program progress
- Procure competition entries
- Arrange travel for out of town competitions
- Provide oversight for academic ineligibility
- Provide oversight of pom general fund
- Make arrangements for practice locations for each squad
- Set the guidelines for tryouts
- · Manage administration of each squad
- Oversee selection and distribution of all pom apparel
- Seek to find ways for improving pom program
- · Recruit and hire coaches and sponsors

#### Coaches

## Reports to: Pom Director(s)

Will work to:

- Provide input for spirit gifts, if needed
- · Provide input on type of articles for camp and travel clothing
- Determine dates and times of practices
- Determine all elements, music, placement of girls, and other details relating to performances

## **Sponsors**

## Reports to: Pom Director(s)

The Sponsors will work with the coach to:

- Responsible for disciplinary actions
- Issue and manage merit and demerit process if utilized by the squad
- Attend all games and competitions with squad to supervise squad members and provide protection and first-aid
- Manage all squad administration (i.e. medical releases for competitions, transportation releases, insurance waivers, drug testing, etc.)
- Enforce academic eligibility/ineligibility requirements